

**SAINT FRANCIS XAVIER PASTORAL COUNCIL MINUTES**  
**Xavier Hall, Carbondale IL**  
**25 April 2005**

**Goal: “To enhance and increase the meaningful involvement of more parishioners in the spiritual and social aspects of our Parish community.”**

- 1. To improve adult religious education activities.**
- 2. To increase Mass attendance.**
- 3. To increase activities and attendance at activities.**
- 4. To improve communication between Parish leadership and the community.**

**In attendance:** Ben Balsano, Bob Bauman, Jane Boardman, Laura Butler, Mark Crimando, Leslie Ferraro, Father Bob Flannery, Chuck Grace, Jack Hagan, Sister Rosemary Henrichs, Laura Kidd, Margie Mitchell, Steve Schauwecker, Ed Varsa, Doris Weaver

**Excused:** Tonì Intravaia

1. **Prayer/Reflection:** Chair B. Balsano opened the meeting at 7:01 P.M. Sister Rosemary led the Council in prayer.
2. **Call to Order:** The meeting was called to order by Chair B. Balsano.
3. **Visitors:** There were no visitors.
4. **Approval of March 30, 2005 Minutes:** There were two corrections to be made to the March minutes. Subject to these corrections, a motion to accept the March 2005 Pastoral Council minutes was made by L. Ferraro and seconded by E. Varsa. The minutes were accepted by voice vote.
5. **Agenda Prioritization:** The agenda was approved as written.
6. **Old Business**
  - a. **Goal:** As a reminder to the Council, B. Balsano read the goal and objectives. Some examples of activities that have been held that reflect the goal and objectives include the memorial service held for John Paul II, First Communion, the success of the RCIA, use of the website.
  - b. **Capital Campaign:** Father reminded the Council that we, as a Parish need to focus on this. The list of needs for repair or replacement of the infrastructure of Xavier Hall continues to grow. Father asked the Council to pray for a successful formation of the Capital Campaign Committee. Anyone who is interested should contact Father Bob or a member of the Council.
  - c. **Website:** Items are being forwarded to the website.

**d. New Visitor Card:** Father will call about the new visitor card. Placement of the cards in the Church still needs to be determined.

**e. Saint Andrew School Envelope:** Father Bob is working on getting this special collection envelope into the monthly collection envelopes. The color of these envelopes will be blue.

**f. Parish Picnic:** M. Mitchell has reserved the main shelter at Evergreen Park for Sunday, August 28, 2005, for our annual Parish Mass and Picnic. Thanks to M. Mitchell for completing this task.

## **7. Committees and Reports**

**a. Heritage Club:** J. Boardman reported that the Club will be going to Metropolis on April 26. The Club also provided baked goods for sale at the WYD Bake Sale in April. Thanks to the Club for helping with the fundraiser.

**b. Liturgy:** Father reported that the Liturgy Committee will be meeting on April 27 to review the Easter liturgies and prepare for Pentecost.

**c. Women's Club:** M. Mitchell reported that the Club hosted the South Section of the South Deanery spring meeting's light lunch on April 24. May 15 is the annual Women's Club breakfast at Xavier Hall. The Club will meet again in September. They donated \$2000 to scholarships for the seniors and will also carpet another PSR classroom in Xavier Hall.

The Council would like to thank the Women's Club for all of the hard work and service that they provide to the Parish and the community.

**d. Knights of Columbus:** E. Varsa reported that six scholarships will be distributed at Senior Sunday, May 1. The Knights are also hosting the PSR catechist appreciation dinner on May 22.

The Council would like to thank the Knights of Columbus for their contributions to the Parish and community.

**e. Family Life:** There will be a Family Mass on Wednesday, May 4 at 7:00 P.M.

**f. Health Committee:** D. Weaver reported that the committee is considering conducting a survey of interest and also helping to update volunteers for Lifeline. Father Bob reported that he attended a meeting on ministry to the sick and aged. He suggests that our Health Committee might want to have a meeting with Saint Andrew and Newman parishioners who also attended this meeting. Father also saw Yvonne Whitfield from SIH and she will help us start this ministry and also would be willing to offer information on a spiritual care seminar.

**g. Finance Council:** S. Schauwecker reported that the next meeting of the Finance Council will be Friday, April 29. L. Kidd requested that S. Schauwecker and the

Council write a Statement of Financial Vitality to include in the Diocesan Cluster Progress Report.

**h. Faith Formation:** The Faith Formation report by T. Intravaia may be found as **Attachment A**. Father noted that two SCC (Small Christian Community) are meeting. E. Varsa spoke on the benefit of the retreat that he and a number of men from the Parish attended. He strongly recommends this experience. A brief discussion on retreats was held by the Council. There are a number of retreat opportunities available throughout the year. It was also suggested that this might be a cluster activity and that information on retreats continue to be advertised and promoted in the bulletin.

**i. Buildings & Grounds:** M. Mitchell reported that there will be an energy audit of Xavier Hall in the next week. The Diocesan engineer has not been contacted yet.

**j. Social Justice:** Father reported that Elsie Speck is considering starting a regular social justice committee, which was sparked by the success of the Lenten social justice presentations that she was asked to coordinate.

**k. Youth Representative:** M. Crimando reported on the following youth activities:

>The last Teens in Spirit meeting was held on April 17 at Bleyer Lake; this was very successful;

>There will be a Games Night Sunday, April 24.

>Senior Sunday will be held on May 1.

**l. Saint Andrew School:** D. Weaver reported that on the many activities that are happening at the school. The school continues their search for a new principal.

**m. Small Christian Communities:** Father reported that there are two groups active.

**n. Organ:** No report.

**o. Stewardship Committee:** L. Ferraro and B. Bauman attended the last meeting. At that meeting, L. Ferraro reports that the stewardship schedule has been set: 'Prayer' will start in May 2005, 'Time and Talent' will start in September 2005 and 'Treasure' will start in January 2006. A brochure will be going out to Saint Andrew and Saint Francis Xavier parishioners announcing the 'Prayer' segment. On May 8, an announcement of the event/the start of the prayer stewardship initiative will be given during the Masses on this; on May 15, lay witnesses will give testimony about the power of prayer; and May 22 will be commitment Sunday (i.e., how each person will incorporate prayer into their personal life) for the 'Prayer' segment of the Stewardship Initiative.

More members for this committee are needed from Saint Francis Xavier Parish.

**p. Cluster Council:** L. Kidd and Father Bob reported on the discussions of the Cluster Council. Discussions are centering on activities that can be done as a cluster community. One item that will be scheduled will be during the Saint Andrew School Festival in August. On that Saturday, the only Saturday Mass will be held at Saint Andrew Church. Another item of discussion has been the sharing of positions between the parishes (i.e., accountant, business manager, maintenance, etc.). Another item that might be done economically as a cluster might be getting bids as a group for capital projects.

L. Kidd reminded the Council that a Parish Report is to be sent to the Diocese April 30. She will work on the report and let the Council members read it; she informed the Council that she will not meet the April 30 deadline for this report.

**8. Communications:** No report.

**9. New Business**

**a. Pastoral Council Election:** C. Grace will work on an announcement from the pulpit and for the bulletin on the need for Council Members. L. Butler and L. Kidd have agreed to serve for one more term; this leaves two terms to fill (Note: B. Balsano is eligible to serve one more term and is undecided at this writing). A youth representative also needs to be selected and the Youth Ministry Planning Team will discuss this at their next meeting.

**b. ABA Appeal:** Father reports that contributions are growing, albeit slowly. Father reminds everyone that our Parish benefits if we make our goal.

**c. Nominations for New Officers:** This will be postponed until the May meeting.

**d. Server's Outing:** Father will host his annual Server's Outing to Six Flags in July or early August.

**e. Chair for Welcome Dinner:** L. Kidd and M. Mitchell will co-chair the dinner to welcome new parishioners, which will be held on Friday, September 9, after the 5:30 Mass.

**f. Ascension Thursday:** This year, Saint Francis Xavier will host the Ecumenical Ascension Thursday service. The Women's Club will provide refreshments after the service.

**g. Additional Comments:** C. Grace reported on the presentation that Father gave on the Eucharist and Ecumenism at the April Teens in Spirit. He suggested that Father might want to do this presentation for any other interested parishioners. C. Grace also reported that the April 16 Catholic Social Services Breakfast fundraiser was a great success.

**10. Pastoral Associate's Report:** Sister Rosemary reported the following:  
>One person is registered for RCIA classes;  
> The YMPT is busy planning next year's youth activities:  
>She invited the parents of the freshmen and sophomores to a meeting to solicit members for the YMPT and volunteers to help with youth activities. She reported that no parents attended this meeting. The future of the YMPT is unclear at this point, due to lack of involvement of the parents;  
>Barb and Chuck Grace have done a 'super' job with Teens in Spirit. The Council is grateful for all of the hard work that everyone involved in this venture has put forth.

**11. Pastor's Report:** Father Bob reported on the following:  
>The Memorial Mass for John Paul II went well and he has had a number of positive comments on it. He thanks all who were involved in this event;  
>There has been some vandalism to the Church and an attempted break-in of Xavier Hall/Father's apartment. It was suggested that motion lights should be installed to help deter any potential vandalism.  
>June 22, at 3:00 P.M. has been set for the date of the installation of the new Bishop. Delegates will be needed from the Parish to attend this event.

**12. Individual Responsibilities:**  
>Council to forward names of members for the Capital Campaign Committee;  
>Council to forward names of potential Council members;  
>Father Bob: >get information on the New Visitor Card;  
>determine date to start the Saint Andrew collection envelope;  
>contact Diocesan engineer;  
>confirm the date for the Server's Outing;  
>C. Grace: >make announcement from the pulpit and put announcement in the >bulletin regarding the two vacancies on the Council;  
>Sister Rosemary: >discuss youth representative with YMPT for consideration by Council;  
>L. Kidd and M. Mitchell agreed to co-chair Welcome Dinner.

**13. Next Meeting:** The next meeting will be Monday, May 23, 2005, at 7:00 P.M. at Xavier Hall.

**14. Adjournment:** A motion to adjourn the meeting was made by J. Hagan and seconded by M. Mitchell. The meeting was adjourned at 8:43 P.M. Sister Rosemary led the closing prayer.

*Respectfully submitted by L. Kidd.*

## **Attachment A**

### **Pastoral Council April 25, 2005, Report PSR, Toni Intravaia, CRE**

1. Teens in Spirit met for the last time at Bleyer's Retreat on the Lake. It was great. We had the Bible Scholar Bowl, we had lunch and snacks, we had a showing of the St. Francis Xavier Confirmation video, and we had Mass. And, we gave a remembrance to each senior.
2. We had the Adult Ed. Class on "Jesus Today" and added one more adult. The newest request from those present is that we continue through the summer.
3. Flyers and news release and materials will be going out on the Vacation Bible School. Please make sure all your children or others know about this. It should be very, very exciting. We are meeting at St. Andrew.
4. The Children's Liturgy continues at the 10 am Mass.
5. Child Protection Training for PSR classes K through 8 was held Sunday from 9:10 to 9:50.
6. First Communion was awesome. Nancy Konecek and Steve Buhman handled at in great shape. The pictures for purchase are not yet here.
7. Now we are getting ready for Senior Sunday. Sister Rosemary and I are in the planning stage which needs to be ready for the coming Sunday. Scholarships will be presented and "Day by Day" student prayer books will be given. Following will be a reception.
8. There is a Family Mass planned for Wednesday, May 4, at 7 pm.