

SAINT FRANCIS XAVIER PASTORAL COUNCIL MINUTES
Xavier Hall, Carbondale IL
30 March 2005

Goal: “To enhance and increase the meaningful involvement of more parishioners in the spiritual and social aspects of our Parish community.”

- 1. To improve adult religious education activities.**
- 2. To increase Mass attendance.**
- 3. To increase activities and attendance at activities.**
- 4. To improve communication between Parish leadership and the community.**

In attendance: Ben Balsano, Bob Bauman, Laura Butler, Mark Crimando, Leslie Ferraro, Father Bob Flannery, Chuck Grace, Tonì Intravaia, Sister Rosemary Henrichs, Laura Kidd, Margie Mitchell, Ed Varsa,

Excused: Jane Boardman, Jack Hagan, Steve Schauwecker, Doris Weaver

- 1. Prayer/Reflection:** Chair B. Balsano opened the meeting at 7:07 P.M. Father Bob read from Chapter 24 of Luke’s gospel and led the reflection.
- 2. Call to Order:** The meeting was called to order by Chair B. Balsano.
- 3. Visitors:** There were no visitors.
- 4. Approval of February 21, 2005 Minutes:** A motion to accept the February 2005 Pastoral Council minutes was made by L. Ferraro and seconded by E. Varsa. The minutes were accepted by voice vote.
- 5. Agenda Prioritization:** Agenda was corrected as follows: remove those listed as visitors and remove Item 8.
- 6. Old Business**
 - a. Goal:** As a reminder to the Council, Father Bob read the goal and objectives.
 - b. Stewardship Committee:** L. Ferraro and Bob Bauman serve on the Stewardship Committee as representatives from Saint Francis Xavier. L. Ferraro reported that the Stewardship Committee will start their first phase with prayer; the second phase will be time and talent; the third phase will be treasure. Pamphlets are being developed for the first phase. Father reported that there still needs to be more representatives from Saint Francis on this committee. Their next meeting will be in April. It will be important to keep the stewardship idea in front of the Parish.
 - c. Cluster Information:** L. Kidd reported on the Cluster Council. The Council is working on an April progress report to send to the Diocese. A report from each Parish will also need to be generated.

- d. **Capital Campaign:** B. Balsano has volunteered to be a member of this committee. Father Bob asks the Council for member suggestions and reminded the Council that a chair needs to be selected.
Father reported that we are still in the process of getting all the costs together.
- e. **School Support/Tuition Covenant:** Father reported that a letter of support for Saint Andrew School will be going out from Saint Andrew, Saint Francis Xavier, the Newman Center and the Cluster Council to all parishioners. This letter states that the school is a main ministry; enrollment and cost information will also be included in the letter.
- f. **Parish Website:** Items have been posted on the website in a more timely manner.
- g. **New Visitor Card:** B. Balsano led a discussion on the welcome/visitor card. The cost would be \$70 per 1000 cards. Discussion was held on how to distribute this card. A suggestion was made to have the cantor announce to the congregation about the cards, then have hospitality ministers distribute the cards to those who ask for one.
- h. **Renovation Committee:** Father will meet with Pete Pierman to discuss a few minor items that remain to be completed in the Church.
- i. **Saint Andrew School Envelope:** No report at this time.

7. Committees and Reports

- a. **Heritage Club:** Father reported for J. Boardman. The Club had a successful Saint Patrick's Day Mass and celebration. The Heritage Club is also going to help at the Bake Sale for the World Youth Day participants in April.
- b. **Liturgy:** Father Bob thanks everyone who helped with all the Holy Week and Easter events; there were many volunteers who helped: Sally Varsa and everyone who worked on the flowers for the altar; Gina Hill who baked the communion bread; Delores Koster who worked on the outside grounds; T. Intravaia, M. Mitchell and the Pastoral Council for the Easter Vigil reception; and the many other people who helped with the liturgies and all other events.
Pentecost will be on May 15 this year. On Ascension Thursday, May 5, Saint Francis Xavier will be hosting the joint Lutheran/Episcopalian/Catholic service for that day. There will be reception following the service.
- c. **Women's Club:** M. Mitchell reported that \$2500 will be given to charities this year. M. Mitchell reported that the Club would also like to carpet another classroom. They also replaced the large coffee urn. April 13 will be the next meeting and officers will be elected. The annual breakfast will be in May.
- d. **Knights of Columbus:** E. Varsa reported that the Fish Fry served 350 people and made over \$2000. The Knights are also busy distributing contributions to the Special Olympics, Archway, TLC, Camp Little Giant and the Newman Center.

e. **Family Life:** The Easter Egg hunt was well-attended and a good time was had by all!

f. **Health Committee:** No report at this time.

g. **Finance Council:** No report at this time.

h. **Faith Formation:** T. Intravaia distributed a report to the Council; this may be found as **Attachment A**.

i. **Buildings & Grounds:** No report.

j. **Social Justice:** The social justice presentations coordinated by Elsie Speck were very successful. The Council thanks Elsie for her continuing hard work in this important area.

k. **Youth Representative:** M. Crimando reported on the following youth activities:

- >DYC that was held on March 18-20 was “awesome” and a great experience;
- >Easter egg hunt went well;
- >the youth are still \$2000 from their goal for the Germany World Youth Day trip;
- >there will be a bake sale for Germany at Schnucks on April 2 and the Heritage Club will help bake goods for the sale;
- >the last Teens in Spirit will be held on April 17.
- >new youth representatives will need to be selected.

l. **Saint Andrew School:** Father Bob reported that a search is starting for a new principal for Saint Andrew School.

m. **Small Christian Communities:** Father reports that some of the original Renew groups are still meeting.

n. **Organ:** No report.

8. **Communications:** No report.

9. **New Business**

a. **New Bishop:** The installation for the Bishop Braxton will be June 22 at 2:30 P.M. Delegates from the Parish will be selected to attend.

b. **Pastoral Council Election:** The terms of B. Balsano, L. Butler and L. Kidd will be over in April; however, all of these members are eligible to serve another 3-year term. There is another term that has not been filled. A new Youth Representative will also be needed for next year. C. Grace will serve as the chair of the nomination committee; D. Weaver and L. Ferraro will also help. An announcement will go into the bulletin; if necessary, members may be selected by the discernment process. Father Bob

urges the members whose terms are up to prayerfully consider serving another term on the Council.

c. **Parish Picnic:** M. Mitchell will try to reserve the shelter at Evergreen Park for the annual Parish Mass and picnic for August 28 at 11:00 A.M.

d. **New Parishioners' Dinner:** The dinner for new parishioners will be held on Friday, September 9, 2005.

e. **Youth Representative:** New representatives from the youth will be needed for the next year. L. Kidd will ask for nominees/volunteers at the Teens in Spirit meeting in April.

d. **ABA:** Father reported that donations are coming in slowly, and urges everyone to contribute.

e.. **Other:** C. Grace reminded the Council about the 9:00 AM April 16 'Breakfast with the Bishop' held by Catholic Social Services at the Newman Center. An invitation has been extended to our newly appointed bishop; Monsignor Margison is attending. C. Grace reported that the Althoff Gospel Choir will be performing from 8:30-9:00.

10. Pastoral Associate's Report: Sister Rosemary reported that the RCIA class appears to be a sincere, faithful group. Two more meetings are scheduled: a March 30 'talk back' and the April 6 banquet.

11. Pastor's Report: Father Bob announced that he will be gone from April 4 through the 7th for the National Association of Diocesan Ecumenical Officers (NADEO) conference, where he will preside as president. Father Bob also suggested that the Parish consider publishing a newsletter.

12. Next Meeting: The next meeting will be Monday, April 25, 2005, at 7:00 P.M. at Xavier Hall.

13. Individual Responsibilities:

> B. Balsano has volunteered to be a member of the Capital Campaign Committee. Council members are to consider parishioners who might be valuable committee members, as well as to consider who might be chair of this group;

>C. Grace, L. Ferraro and D. Weaver: Council nominations;

>L. Kidd: ask for youth representatives at Teens in Spirit;

>Council to consider a newsletter;

>M. Mitchell to reserve Evergreen Park for August Mass/picnic.

14. Adjournment: The meeting was adjourned at 9:05 P.M. Sister Rosemary led the closing prayer.

Respectfully submitted by L. Kidd.

Attachment A

Pastoral Council, March 27, 2005, Report PSR, Toni' Intravaia CRE

1. Teens in Spirit meets on April 17. The Mitchells, the Morgandos and I are in charge of food. We have had a meeting to plan the food and have sent letters to the Maroneys, the Murphys, the Katilius and to the Walkers. The Phone Committee will be contacted this week. Sister Rosemary held a makeup for the February meeting, at which three attended.
2. Adult Ed. After announcements at Mass and flyers posted, two additional adults attended, and one checked with me at Mass Easter Vigil. I will check further as to any who asked for it on the request list.
3. Bill Harper has informed me the Vacation Bible School materials are in, so I need to get flyers out on the dates June 13-17 with the cost of \$25.00 per student.
4. The Children's Liturgy continues at the 10 am Mass. Clare Mitchell held the 8 am Children's Liturgy during Lent.
5. Child Protection Training for PSR classes K through 8 will be held Sunday April 24 from 9:10 to 9:50. Letters have gone out to all parents in those grades.
6. Scholarship applications have gone out to all seniors with a return date of April 1st. I will call all seniors this week to remind them. A date in April will be set for the meeting with the Women's Club and the Knights. As you probably know, not every application means that that person will receive a scholarship.
7. Due to multiple meetings, I was unable to attend the Deanery Meeting. Sister Rosemary gave me a copy of the material handouts. Going over them, I found several items of interest to me as PSR Coordinator. Over the years we have more and more youth from mixed marriages and more from divorced families. We try to handle this and do makeups as needed. Then I found a list of six questions that we as Catechists need to be aware of in our work: What does being Catholic mean? How do you grow as a Catholic? How does the parish help you grow as Catholic? Have you participated in Catholic youth events outside the parish? What could the church do to help you be a Catholic? What is your best experience of being a Catholic?
8. Sister Rosemary and I just finished the awesome RCIA-RCIC. I had five youth from workout on Saturday and attendance on Sunday. It made me very proud of these five. I feel I learned from them. And as an addition - we made five new brown robes and one new white.
9. First Communion rehearsal is Friday April 15 at 6:30 with First Communion on Saturday April 16th at the 5:30 Mass with reception after. Nancy Konecek prepared the pictures of the First Communicants in the back of the Church.