

SAINT FRANCIS XAVIER PASTORAL COUNCIL MINUTES
Xavier Hall, Carbondale IL
8 August 2005

Goal: “To enhance and increase the meaningful involvement of more parishioners in the spiritual and social aspects of our Parish community.”

- 1. To improve adult religious education activities.**
- 2. To increase Mass attendance.**
- 3. To increase activities and attendance at activities.**
- 4. To improve communication between Parish leadership and the community.**

In attendance: Bob Bauman, Amber Crawshaw, Father Bob Flannery, Chuck Grace, Sister Rosemary Henrichs, Tonì Intravaia, Laura Kidd, Margie Mitchell, Steve Schauwecker, Ed Varsa, Doris Weaver

Excused: Ben Balsano, Jane Boardman, Laura Butler, Leslie Ferraro, Nick Ferraro, Jack Hagan

1. **Prayer/Reflection:** Father Bob started the meeting at 7:03 P.M., by reading from the Gospel of Matthew and leading the reflection.
2. **Call to Order:** The meeting was called to order by Vice Chair D. Weaver.
3. **Visitors:** There was one visitor, Nancy Borgsmiller, who is the new principal of Saint Andrew School. Ms. Borgsmiller expressed her gratitude for all the support that Saint Francis Xavier Parish has given to Saint Andrew School. She stated that she welcomes any questions or suggestions in her role as principal. She reported that enrollment is up from last year.
4. **Approval of June 27, 2005 Minutes:** There were minor errors in the June 2005 minutes. A motion to accept the June 2005 Pastoral Council minutes was made by M. Mitchell and seconded by E. Varsa, contingent on the correction of the errors. The corrected minutes were accepted by voice vote.
5. **Agenda Prioritization:** The agenda was approved as written with no changes.
6. **Old Business**
 - a. **Goals for Pastoral Council:** The Council discussed any events that have occurred since the last meeting that reflects the goal or objectives. Father reported that, as is typical, attendance at Sunday Masses is slightly lower than during the academic year. Father reminded the Council that the goal/objectives need to be revisited.
 - b. **Capital Campaign:** Father Bob is in the process of contacting parishioners who might be willing to help on the Capital Campaign Committee. He indicated that the Building and Grounds Committee and those interested in the Organ Committee have been meeting to help determine areas of need to be included in the Capital Campaign.

c. **Website:** Special thanks to the Furbys for their prompt attention to the Website and speed in which they post items to the Website. C. Grace informed the Council that Thom Mitchell is developing a website for Teens in Spirit that will be linked to the parishes in our cluster. On this site, items of particular interest to our youth will be posted and updated, including TIS, Confirmation and religious education information.

d. **Welcome Dinner:** L. Kidd and M. Mitchell, along with T. Intravaia and D. Weaver, are in charge of the Welcome Dinner for New Parishioners, which is scheduled for Friday, September 9. M. Mitchell reported that Marilyn has the postcards/letters ready to be sent to the new parishioners; these will be mailed out shortly. Information on the Welcome Dinner has been in the bulletin and was included in Father's September letter.

e. **New Members:** The Council is short one member.

f. **Parish Picnic:** The main shelter at Evergreen Park has been reserved for Sunday, August 28, 2005, for our annual Parish Mass and Picnic. M. Mitchell and L. Kidd will help coordinate this event, along with help from D. Weaver, T. Intravaia, and E. Varsa., as well as the rest of the Council. PSR registration will also be held during this event. M. Mitchell will advertise the picnic and Mass in *The Southern*.

g. **Servers' Outing:** Due to extenuating circumstances, the annual Servers' Outing has been canceled. Instead, the servers will receive 'movie money'.

7. **Committees and Reports**

a. **Heritage Club:** No report.

b. **Liturgy:** Father reported that at the last Liturgy Committee meeting, planning started for the Picnic Mass and the November 2 Mass. Sister Rosemary was commended for her excellent job of training new liturgical ministers. Another meeting of the committee will be held in September.

c. **Women's Club:** M. Mitchell reported that the Women's Club will meet the second Wednesday in September. The Fall Fest will be held on September 30. There are many prizes that will be raffled off. M. Mitchell also informed the Council that all the proceeds from the jam and jelly and bake sale will be given to the Youth Group's Umbrella Fund; she also requested that members of the Youth Group also help with donating baked goods. Thanks to the Women's Club for their generosity and support of the Youth Group.

d. **Knights of Columbus:** E. Varsa regretfully reported that, at the present time, the Knights do not have a Grand Knight. He expressed his concern over the future of the Knights and the possibility that, at some point, the group may have to go inactive. There will be a meeting on the first Wednesday of September to discuss this problem.

Other items reported by E. Varsa include the donation of ten tables for Xavier Hall and the upcoming Tootsie Roll Drive the weekend of September 23 and 24. He requested the help of the Youth of the parish for the Tootsie Roll Drive.

e. Family Life: The next family event will be the Parish Picnic Mass at 11:00 A.M. on Sunday, August 28, 2005, at Evergreen Park.

f. Health Committee: D. Weaver reported that she spoke with Yvonne Whitfield from SIH. There is a training program that is planned for November for those interested in health care ministry. D. Weaver will distribute information on this as she receives it. A question was asked regarding the possibility of the health ministry becoming a cluster activity so that resources could be efficiently combined. This idea was received positively by the Council and D. Weaver will give information on the November program to the Newman Center and Saint Andrew Parish.

g. Finance Council: S. Schauwecker reported that there will be a meeting of the Finance Council on August 11 at 7:00 P.M. A year-end report will be published and distributed to the parishioners.

h. Faith Formation: Please see Attachment A for the report by T. Intravaia. T. Intravaia also reported that the integration of Hispanic youth into the PSR program appears to be successful. There are now Hispanic Youth in PSR grades K through 4. The knitting ministry will start again in September with a workshop and explanatory session. The first Teens in Spirit will be October 2.

i. Buildings & Grounds: M. Mitchell reported that the B & G Committee met on July 20 and reviewed bids and discussed/listed the items that need to be addressed during the proposed Capital Campaign. At the last meeting, Father signed an agreement with SIU regarding implementing the lighting changes that were suggested. In order to receive our rebate/incentive, changes must be completed by February 2006.

M. Mitchell also has the Energy Report done by SIU; anyone interested in reviewing it may contact her.

M. Mitchell has tried numerous times to contact the Diocesan engineer, with no success.

j. Social Justice: No report.

k. Youth Representative: A. Crawshaw reported on the following:
>the July 9 car wash was held and was a success;
>on July 24, some youth from the Parish attended the annual Catholic Youth Day at Six Flags;
>everyone is getting excited (and nervous!) as the Germany pilgrimage gets closer. The pilgrims are leaving Sunday, August 14.
>upcoming events include the National Catholic Youth Conference in Atlanta in October.

- l. Saint Andrew School:** D. Weaver reported that the Saint Andrew Festival starts August 19 and urges everyone to attend.
- m. Small Christian Communities:** Sister asks us to decide if we would like to start forming new SCC groups this fall. The idea of a mission is still being considered, as well.
- n. Organ:** Father reported that a meeting of people interested in the refitting of the organ met. New members for this committee are being sought.
- o. Stewardship Committee:** B. Bauman reported that the committee is working on the 'Time and Talent' portion of the stewardship initiative and has the survey in draft form. There are 69 ministries and organizations that people may be involved in for Saint Francis Xavier Parish. There will not be a ministry fair this year, due to lack of time.
- p. Cluster Council:** The next Cluster Council meeting will be Wednesday, August 24 at the Newman Center. There will be a Cluster Staff meeting on Wednesday, August 10 at 11:30 A.M.
- 9. Communications :** Father read a letter from a visitor to our parish. The letter expressed the writer's thanks and gratitude for the welcoming spirit of our parish and parishioners.
- 10. New Business**
- a. Liturgical Ministry Substitutes:** There have been some problems with people remembering to get substitutes if they cannot perform their liturgical duties when scheduled. Father reminds everyone to please try to get substitutes and, if that is not possible, to inform him of the situation so that he can make other arrangements. The idea of having a substitute list was suggested.
- b. ABA Appeal:** Father reported that we are very close to meeting our goal.
- c. Bishop Braxton's Mass, Thursday, July 7th:** Father thanks everyone who was involved in helping with the area/deanery Mass that was officiated by Bishop Braxton. This was a very successful event.
- d. Other matters:** None
- 11. Pastoral Associate's Report :** Sister Rosemary reported the following:
- >The YMPT event calendar is finalized; a few more coordinators for events are needed;
 - >Celebrate Youth Weekend is October 1 & 2;
 - >Word Communion Services will be held during the days that Father is gone (first on the Germany pilgrimage, then on retreat).

>There is one person officially signed up for RCIA; three more have expressed interest. Sister is advertising RCIA in the local newspaper throughout the month of August.

12. Pastor's Report: Father Bob reported that Father Peter will be leaving August 14. He will also be attending a retreat one week after he returns from the Germany pilgrimage.

13. Individual Responsibilities:

>Sister Rosemary will hold Child Protective Training Sessions on August 11 and 18;

>M. Mitchell, L. Kidd, T. Intravaia and D. Weaver will work on coordinating the Welcome Dinner;

>M. Mitchell, L. Kidd, T. Intravaia, D. Weaver and E. Varsa will work on coordinating the Parish Picnic;

>T. Intravaia will do PSR registration the weekend of August 27 and 28;

>D. Weaver will distribute information on the November health ministry program;

>Father will continue to talk to people about serving on the Capital Campaign Committee;

>M. Mitchell will try to contact the Diocesan engineer; if she is not successful, Father will also try to contact him.

14. Next Meeting: The next meeting will be Monday, September 26, 2005, at 7:00 P.M. at Xavier Hall.

14. Adjournment: The meeting was adjourned at 8:40 P.M. with a closing prayer led by Sister Rosemary.

Respectfully submitted by L. Kidd.

ATTACHMENT A
Pastoral Council, August 8, 2005
PSR Report
Tonì Intravaia

1. PSR registration is Saturday, August 27 after the 5:30 Mass and after the 8:00 Mass on Sunday, August 28 and before and after the Mass at the picnic.
2. I am having an Adult Scripture Class on all Tuesdays beginning in September. The first day we will make decisions as to the choice. I will have the class even if I am the only attendee. Perhaps this is how I should have done it long ago.
3. On Thursday, August 11th and on Thursday, August 18th, Sister Rosemary will have the renewal for the Child Protection Training for the Catechists.
4. Paula Frisch is our new Kindergarten teacher with Marsha Murphy. Mary Matteson is our new Third Grade teacher. I am still looking for an Eighth Grade teacher. I have asked Tim Busher and he said he would think it over, so I wait.
5. Our first gathering of Catechists is August 25 with Mass at 5:30, Salad Supper at 6:00 and short meeting after. First PSR class starts September 11 at 9 am. Catechist Sunday is September 18th.
6. World Youth Day for Jr. High is September 24 and for Sr. High is September 25th.