

SAINT FRANCIS XAVIER PASTORAL COUNCIL MINUTES
Xavier Hall, Carbondale IL
27 June 2005

Goal: “To enhance and increase the meaningful involvement of more parishioners in the spiritual and social aspects of our Parish community.”

- 1. To improve adult religious education activities.**
- 2. To increase Mass attendance.**
- 3. To increase activities and attendance at activities.**
- 4. To improve communication between Parish leadership and the community.**

In attendance: Bob Bauman, Amber Crawshaw, Father Bob Flannery, Sister Rosemary Henrichs, Toni Intravaia, Laura Kidd, Margie Mitchell, Steve Schauwecker, Ed Varsa, Doris Weaver

Excused: Ben Balsano, Jane Boardman, Laura Butler, Leslie Ferraro, Nick Ferraro, Chuck Grace, Jack Hagan

1. **Prayer/Reflection:** Vice Chair D. Weaver opened the meeting at 7:06 P.M. Father Bob read a Gospel from Matthew and led the Council in reflection.
2. **Call to Order:** The meeting was called to order by Vice Chair D. Weaver.
3. **Visitors:** There were no visitors.
4. **Approval of May 23, 2005 Minutes:** There was one spelling error in the May 2005 minutes. A motion to accept the May 2005 Pastoral Council minutes was made by M. Mitchell and seconded by E. Varsa, contingent on the correction of the spelling error. The corrected minutes were accepted by voice vote.
5. **Agenda Prioritization:** The agenda was approved as written with one change in the order of reports. The Youth Representative report will be given first.
6. **Youth Report:** A. Crawshaw reported the following:
 - >There was a bake sale fundraiser on the weekend of Jun 11/12;
 - >There will be a car wash fundraiser at the Westroad Shell Station on July 9 from 8:00-3:00;
 - >The participants in the Germany pilgrimage met in Belleville for an informational meeting on June 12;
 - >July 24 is the date for the Catholic Youth Day at Six Flags.
7. **Old Business**
 - a. **Goals for Pastoral Council:** Vice Chair D. Weaver read the goal and objectives of the Pastoral Council. Father Bob suggested that at the next meeting, the Council discuss goals for the upcoming year. The Council discussed any events that have occurred since the last meeting that reflect some the goal or objectives. Positive

comments included the success of the Vacation Bible School, comments from visitors on the sense of welcoming at Masses, the vibrancy of the Mass, and the Children's Liturgy.

b. **Capital Campaign:** Father Bob led a brainstorming session to gather names of parishioners who would help co-chair the Capital Campaign Committee as well as names of potential committee members. A suggestion was made to perhaps consider tri-chairs as well. Father plans to get the chairs of the committee first, then to get committee members. He also plans to start a discussion on the organ and its place in the Capital Campaign.

c. **Website:** An updated membership list needs to be added to the website.

d. **Welcome Dinner:** L. Kidd and M. Mitchell, along with T. Intravaia are in charge of the Welcome Dinner for New Parishioners, which is scheduled for Friday, September 9. Marilyn needs to be contacted for the names and addresses of the new parishioners.

e. **New Members:** No report.

f. **Parish Picnic:** The main shelter at Evergreen Park has been reserved for Sunday, August 28, 2005, for our annual Parish Mass and Picnic. M. Mitchell and L. Kidd will help coordinate this event, along with help from the Council. PSR registration will also be held during this event.

g. **Servers' Outing:** Father Bob has set August 10 as the date for his annual Servers' Outing to Six Flags.

8. Committees and Reports

a. **Heritage Club:** No report.

b. **Liturgy:** Father reported on the four parishioners who attended a parish music conference in Wisconsin.

c. **Women's Club:** M. Mitchell reported that the Women's Club does not meet formally during the summer. Planning is occurring for the September 30 Fall Fest.

d. **Knights of Columbus:** E. Varsa thanks the Kesters for hosting the annual Family Outing for the Knights. The Knights are in the process of electing officers for next year. The date for the Tootsie Roll Drive has been changed to September 23 and 24.

e. **Family Life:** Vacation Bible School was successful.

f. **Health Committee:** D. Weaver reported that the committee is still gathering information on services that other parishes provide, such as Lifeline. Saint Andrew Parish does not have a formal committee like Lifeline, but there are volunteers who do this and also take Eucharist out. D. Weaver informed the Council that Saint Andrew Parish has a yearly Ministry Fair that is used to inform parishioners of the volunteer opportunities available in their parish.

g. Finance Council: S. Schauwecker reported that a joint meeting of the Finance Councils of Saint Francis Xavier and Saint Andrew Parishes and the Newman Center met to discuss budget and school support. Because of rising costs, it is projected that 1/3 of the Saint Francis Xavier operating budget will go to the support of the school. S. Schauwecker stated that this will be a “challenge” to our budget and that he is expecting a difficult year regarding budget needs. A discussion on how Saint Francis can meet their expectations regarding school support included participating in the Saint Andrew script program , promoting the use of the new school envelope that will be included in the Saint Francis Xavier monthly collection envelopes. A budget meeting with Father will occur soon to develop next year’s budget. M. Mitchell suggested that a fiscal report be drafted and distributed to the parishioners.

h. Faith Formation: Please see Attachment A for the report by T. Intravaia. D. Weaver reported that she is starting a knitting ministry that will meet on Wednesdays starting June 29.

i. Buildings & Grounds: Father reported that Jim Ewers and John Zuhbalen have been getting estimates on some of the repairs that need to be done that will be included in the Capital Campaign. S. Schauwecker indicated that Saint Andrew School also wanted some of their repairs to be included in our Capital Campaign fundraising.

The report from the Diocesan engineer has not yet been received.

M. Mitchell reported that she received information on the possibility of receiving grant money based on energy saving suggestions that are made as a result of the Energy Audit recommendations. She urged that a decision on this needs to be made quickly; the B & G Committee will discuss it at their next meeting. Thanks to M. Mitchell for her work in initiating this project.

j. Social Justice: No report.

k. Youth Representative: Please see Item 6 above.

l. Saint Andrew School: D. Weaver reported that Nancy Borgsmiller has been hired to be the new principal. D. Weaver urges everyone to attend the Saint Andrew School Festival fundraiser in August.

m. Small Christian Communities: No new report. Sister suggested that if we have a cluster mission in Lent that we can start some SCC groups to continue that work.

n. Organ: No report.

o. Stewardship Committee: B. Bauman reported that the committee is working on the ‘Time and Talent’ portion of the stewardship initiative. Meetings are continuing through the summer, both on the individual parish level and the cluster level. A ministry fair will be discussed at the next meeting.

p. **Cluster Council:** The next Cluster Council meeting will be Wednesday, July 29.

9. **Communications :** No report.

10. New Business

a. **Bishop Braxton's Mass, Thursday, July 7th:** Bishop Braxton will be officiating at a Mass of Celebration for the South Deanery at Saint Francis Xavier Parish on Thursday, July 7, at 7:00. The host parish will provide a reception in Xavier Hall after the service.

b. **ABA Appeal:** Father reported that the campaign is going well, and we anticipate meeting our goal.

c. **Area/Deanery Mass for Bishop Braxton:** On July 7, Bishop Braxton will be celebrating a Mass for parishes in the South Deanery. M. Mitchell, L. Kidd, L. Ferraro, T. Intravaia and Lucy Ahne will coordinate the reception.

d. **Hispanic Questionnaire:** Father reported that the results of the Hispanic Questionnaire will be published soon.

e. **Other matters:** None

11. Pastoral Associate's Report : Sister Rosemary reported the following:

>On July 15, a meeting of the Cluster RCIA teams was held to share curriculum and events. It was decided that two events would be done together as a cluster: (i) shared session in Advent and (ii) a shared Mass with explanations. Another meeting other Cluster RCIA teams will be held in September.

>At the last Teens in Spirit meeting, it was decided that our youth needed more instruction in basic Catholic knowledge. A "Scholar Bowl" will be conducted for each meeting. Father and Sister will revise the past booklet. The first TIS will be held on October 2.

>Sister will request clearer requirements for scholarship awards from the Women's Club and the Knights of Columbus.

>There will be envelopes for the Celebrate Youth annual donation.

12. Pastor's Report : Father Bob reported that Father Peter will be here until August 14. There are a number of events that Father will be attending this summer, some that are related to his continuing education and some related to his commitment to NADEO.

13. Individual Responsibilities:

>Council members to bring cookies for the reception for Bishop Braxton;

>L. Kidd, M. Mitchell, T. Intravaia and L. Ferraro will coordinate the reception for Bishop Braxton;

>B. Bauman will bring the idea of a Ministry Fair to the Stewardship Committee meeting;

>Father will contact potential Capital Campaign chairs and committee members;

>M. Mitchell, L. Kidd and T. Intravaia will work on coordinating the Welcome Dinner;

>M. Mitchell and L. Kidd will work on coordinating the Parish Picnic.

14. Next Meeting: The next meeting will be Monday, August 8, 2005, at 7:00 P.M. at Xavier Hall.

14. Adjournment: The meeting was adjourned at 8:51 P.M. with a closing prayer led by Sister Rosemary.

Respectfully submitted by L. Kidd.

ATTACHMENT A

Report: CRE Toni' Intravaia, Pastoral Council, June 27, 2005

- 1. Vacation Bible School with St. Andrews was very exciting. We had adult helpers and student helpers. As you probably know, we did not make the total cost of the program. So far \$50 has been given by parishioners at St. Andrew and \$20 from St. Francis. The date has been set for next summer here at St. Francis June 12-16. Bill Harper and I will get together with St. Francis, St. Andrew and Newman Center for planning.**
- 2. I have checked with Belleville concerning Child Protection both for adults working with youth and the Youth Program. They will let me know.**
- 3. Stipend checks have gone out to the St. Francis Catechists, Several have returned them.**
- 4. All Catechists are returning except Mary Lou Reinhardt, Joan Looft and Jill and Grant Walker. Paula Frisch will take the Kindergarten class in Mary Lou's place. Father and I will be meeting to discuss replacements.**
- 5. The Children's Liturgy is still progressing at the 10 am Mass. We will be needing one or two more to help.**
- 6. Chuck and Barb Grace and those helping with the Teens in Spirit have had one meeting. Since this is Confirmation year for the Juniors and Seniors, we are waiting for directions from Belleville with Bishop Edward. We are hoping this year to set up dates that will not conflict with "activities." As I say this, this, also means for the Sunday PSR meetings too. We can't hope to cope with soccer, but we try to set other meetings to avoid conflicts.**
- 7. I am now in the process of ordering books and supplies in order to save money as an "early bird."**
- 8. Adult Education: This year I hope to have weekly meetings on the Tuesdays of each month.**
- 9. Dates: August 27 and 28 Registration PSR
September 11 PSR
September 13, 20, 27 Adult Ed ?
October 6 Living Rosary, October 9 Pet Blessing**