

**PARISH PASTORAL COUNCIL
SAINT FRANCIS XAVIER CHURCH
CARBONDALE, IL
Monday, November 26, 2007**

In Attendance: Jane Boardman, Laura Butler, Father Bob Flannery, Chuck Grace, Tonì Intravaia, Laura Kidd, Julie Laczynski, Paul McGreal, Ana Migone, Margie Mitchell, Steve Schauwecker, Walt Tomczak, Ed Varsa, Doris Weaver

Excused: Kathy Cafferata, Bryan Stinchfield

Absent: Youth Representative

1. **Prayer/Reflection** – Father Bob opened the meeting at 7:12 PM by reading from the Gospel of Matthew. Reflection followed.
2. **Call to Order/Roll Call:** Chair D. Weaver called the meeting to order and the roll was read.
3. **Visitors:** None.
4. **Approval of October 2007 Minutes:** Contingent on minor corrections, a motion was made by L. Butler and seconded by M. Mitchell to approve the minutes. The minutes were approved on a voice vote.
5. **Old Business**
 - a. **Capital Campaign**—Father Bob: The amount pledged to this date is \$583,783.00 out of \$610,000.00. Expenses are being covered.

b. **Parish Website:** P. McGreal announced that Suzanne Nasco will be doing the weekly revisions and updates to the website. He will continue to add items from the Pastoral Council as needed.

c. **Cluster Mission**—The cost of the Cluster Mission has to be reconciled. From the three parishes, \$780 was collected, which leaves approximately \$3000 to be collected. It is anticipated that the remaining cost will be divided between the three parishes.

d. **New Parish Directory:** D. Weaver reported that everything is progressing well with the Directory. Father Bob noted that the Committee did a great job on organizing and planning the Directory schedule.

e. **Use of Xavier Hall for various non-parish events**—P. McGreal led a discussion on the Xavier Hall use policies. Still remaining to be settled is the type of insurance policy that will be required from those groups or individuals who wish to use the Hall. This issue will be discussed again at the January Council meeting.

f. **Catholic Services and Ministry Appeal**—Father Bob reported that 149 households have contributed \$29,559.06. We are trying to reach our last year's response, which was \$33,563.10 from 167 households.

g. **New Council Member:** The Council will check with B. Stinchfield to see if his spring schedule will permit him to continue on the Council.

h. **Eucharistic Adoration:** There will be an Eucharistic Adoration, starting at 6:00 PM on December 6th and ending at 7:00 PM on December 7th (at the Vigil Mass for the Feast of the Immaculate Conception).

i. **Security in Church and Xavier Hall**—M. Mitchell and L. Butler reported on the meeting with the security consultant, who is working on some ideas and costs for security measures at the Church and the Hall/Rectory.

6. **Committees and Reports**

a. **Heritage Club:** J. Boardman reported that the Heritage Club met on November 15 and had a Day of Reflection. Kathy Cafferata spoke on the Eucharist. In December, the Club will go to the University Museum and then have lunch at the Student Center.

b. **Women's Club:** M. Mitchell reported that the Fall Fest, that was held on October 19 made approximately \$2200, which will be split between the Women's Club and the Knights of Columbus. \$1500 was made on the raffle; \$161 was made on the baked goods sale. The proceeds from the baked goods sale will be donated to the Youth Umbrella Fund. On November 14, Father Bob celebrated a Mass for the deceased women of the Parish, and was then feted at a birthday dinner. The Cookie Walk will be held on December 15.

c. **Knights of Columbus:** E. Varsa reported the following:

>two new members were initiated at the November meeting;

>the Knights have received another application for membership as well as notice of a transfer;

>there will be a blood drive and a chili supper hosted by the Knights on December 4th;

>the Knights participated in the state sponsored raffle to support vocations;

>Father will celebrate a Mass for deceased Knights on January 2 (5:30 P.M.).

Widows of deceased members are also welcome to the Mass and to share in the meal that will be provided after the Mass.

d. **Family Life/Respect Life/Vocations:** Parish family activities for the month of October include the Knights' Vocation Raffle; the Parish Directory photo shoots; the presentation by Father Dennis Wilde for the KC Respect Life Weekend.

e. **Community Life—Health Committee:** A proposed event is a lecture/presentation on the HIPPA law. This has yet to be scheduled.

f. **Finance Council:** S. Schauwecker reported that the next meeting will be in January. The books are in "great shape" and particular thanks goes to Diann Tomczak, the bookkeeper. There are also financial statements for the Council.

g. **Faith Formation:** T. Intravaia's report may be found as **Attachment A** to these minutes.

h. **Building & Grounds:** M. Mitchell reported that the security consultant will meet with the B&G Committee on November 28. The final walk-through for the current repairs on the Hall is scheduled for November 27. Father reported that the font in the Church is leaking and estimates for repair are being collected. A proposal for roof repairs/replacement is currently being written.

i. **Youth Representatives:** No report from the Youth Representatives.

Teens in Spirit and Confirmation: C. Grace reported that the next Teens in Spirit session is scheduled for December 2 at Saint Andrew. The remaining sessions are scheduled for March 2 and April 6, 2008.

Confirmation instruction has been scheduled for the six Sundays in Lent. This is the last year that Confirmation will be juniors and seniors; starting in 2009, Confirmation will be celebrated each year and will consist of junior level students.

Confirmation has been scheduled for Friday, April 25, 2008 at Saint Francis Xavier.

j. **Saint Andrew School:** A. Migone reported that the school is preparing for the Feast of Saint Andrew, which is November 30. Graduates of the school who are now in the public high schools report high honors, as well as participation on sports teams. There will be a Board meeting in December.

k. **Social Justice:** Father Bob thanks the Parish for the generous response to the Spirit of Christmas Drive. Parishioners responded to all of the gift requests that were assigned to our Church.

l. **Organ:** The new organ has been installed, and minor adjustments continue to be made as necessary.

m. **Stewardship Committee:** A new chair is needed for the Stewardship Committee. The upcoming drive will be the Prayer Commitment.

n. **Cluster Council:** The next meeting has been scheduled for November 29th.

o. **SCC (Small Christian Communities):** The SCCs are studying the diocesan recommended readings from Matthew. The groups are going well and should be finished before Christmas. They will start meeting again after the New Year.

p. **Liturgy Committee:** Thanks to the Council for providing the reception that followed the All Souls' Day Service on November 2. The Liturgy Committee is preparing for Advent and Christmas celebrations.

7. **New Business.**

a. **Mass Schedules:**

Feast of the Immaculate Conception:

>Vigil Mass at 7:00 P.M., Friday, December 7th.

>Feast Day Mass: 9:00 A.M., Saturday, December 8th.

Christmas

>Christmas Eve Masses: 5:30 P.M. and 11:00 P.M.

>Christmas Day: 9:00 A.M.

New Year's

>Vigil: 5:30 P.M. on December 31

>Feast Day: 9:00 on January 1.

8. **Pastoral Associate's Report**—No report.

9. **Pastor's Report: Father Bob**

>Advent Penance Services

Monday, December 10, 7:00 P.M.: Saint Andrew

Tuesday, December 11, 7:00 P.M.: Newman Center

Thursday, December 13, 7:00 P.M.: Saint Francis Xavier

(Monday, December 17, 7:00 P.M.: Carterville)

>The celebration Mass for the Feast of Our Lady of Guadalupe will be Wednesday, December 12 at 7:00 P.M. There will be a reception following the Mass.

>Father is holding an informational meeting on November 29 for the pilgrimage he is planning in 2008.

10. **Future Agenda Items:**

>Review Xavier Hall Procedures and Policies.

11. **Individual Responsibilities:**

>Final prepping for the Lights Fantastic Float; W. Tomczak pulling the float.

>L. Kidd to email B. Stinchfield regarding spring semester schedule/Council meetings.

>D. Weaver: organize HIPPA lecture/presentation.

11. **NEXT MEETING**—Monday, January 28, 2008, Xavier Hall.

12. **Prayer & adjournment:** The meeting was adjourned with a prayer from K. Cafferata, led by Father Bob.

Respectfully submitted by L. Kidd

ATTACHMENT A
Pastoral Council November 26, 2007—Toní Intravaia, CRE

December 1st, Saturday will be First Reconciliation for 25 young people. We will have a reception afterwards. This is one of the special celebrations of the year for us Catechists.

Also on that day is the Festival of Lights (Lights Fantastic). Some of the Teens have been helping getting the float ready and I understand some will be riding on it.

Now as to the Teens in Spirit: The confirmandi had their Retreat on October 27 with the Net Team out at the Bleyer Ranch. With Kathy Cafferata, makeup was held for the first meeting and makeup will be held for those missing the Retreat. Chuck Grace will give you more details.

Faith Formation group has been meeting on Tuesdays at 7 pm with the Catechist and Matthew 5-7. Although small, it is a good group that never misses. We will be adding another member in January.

The Children's Liturgy has been meeting with two new members at the 1- am Mass and they have enjoyed it very much. Come Advent we will have Clare Mitchell at the 8 am Mass.

The RCIA has been very busy. I am part of the Team, and Kathy can give you more details.

Photos have been taken of the PSR (for the Directory). I should have the Children's Liturgy group taken.