

**SAINT FRANCIS XAVIER PARISH PASTORAL COUNCIL MINUTES**  
**SAINT FRANCIS XAVIER CATHOLIC CHURCH**  
**CARBONDALE, IL**  
**Monday, February 25, 2008**

**Attending:** Kathy Cafferata, Father Bob Flannery, Chuck Grace, Tonì Intravaia, Laura Kidd, Julie Laczynski, Ana Migone, Walt Tomczak, Ed Varsa, Doris Weaver, Jane White

**Excused:** Jane Boardman, Laura Butler, Paul McGreal, Margie Mitchell, Steve Schauwecker

1. **Prayer/Reflection:** Father Bob opened the meeting at 7:06 PM with a reading from the Gospel (4th Sunday of Lent); reflection followed.
2. **Call to Order/Roll Call:** Chair D. Weaver called the meeting to order and introductions were made.
3. **Visitor(s):** There was one visitor, Terry White.
4. **Approval of January 2008 Minutes:** C. Grace made a motion, seconded by E. Varsa to approve the January 2008 minutes, contingent on minor corrections. The motion carried on a voice vote.
5. **Old Business**
  - a. **Capital Campaign:** Father Bob reported that the amount pledged to this date is \$583,783 (out of a total of \$610,000); pledges received are \$276,648.47. The expenses that have been paid out to this date total \$257,041.72.
  - b. **Parish Website:** L. Kidd reported for P. McGreal: Everything is posted and the website is current; he is working on the sacraments page.
  - c. **New Parish Directory:** Father Bob reported that the directory looks very good and there are many very nice graphics. The next phase will be sending the directory to the printer.
  - d. **Use of Xavier Hall: New policies:** The new policies for rental and use fees have been printed in the bulletin. If any of the Council members hear any comments about the new use policies, they are asked to report back to Father and the rest of the Council.
  - e. **Catholic Services and Ministry Appeal:** Our target for this year is \$26,851 from at least 152 households. To date, \$4769 has been pledged from 22 households.
  - f. **New Council Members:** C. Grace will be the chair of the nomination committee for the selection of new Council members, and will consult with Father. If anyone has suggestions for Council members, please give those suggestions to C. Grace and/or Father Bob.

As a reminder, at least 3 Council member seats will need to be replaced in 2008: a current vacancy, and the seats currently held by L. Kidd and L. Butler. J. Laczynski's first term is up in 2008; however, she can serve another term.

Here is the listing of the current elected Council seats and their terms:

**2005-2008:** L. Butler, L. Kidd, J. Laczynski (last terms for L. Butler and L. Kidd; J. Laczynski can serve another term)

**2006-2009:** D. Weaver, C. Grace, A. Migone (last terms for D. Weaver and C. Grace; A. Migone can serve another term)

**2007-2010:** P. McGreal, Vacancy (B. Stinchfield's term), Walt Tomczak (P. McGreal can serve one more term)

g. **Eucharistic Adoration Date:** E. Varsa reported that the third Eucharistic Adoration will be held on Thursday through Friday, February 28th through the 29th. Thanks to the Knights for hosting these.

## 6. Committees and Reports

a. **Heritage Club:** Father Bob reported that the Club had to cancel their February meeting because of the inclement weather and ice. The next meeting will on the Thursday before St. Patrick's Day; Mass will be celebrated, then everyone will partake of the traditional corned beef and cabbage meal at Xavier Hall.

b. **Women's Club:** L. Kidd reported for M. Mitchell: The February 8th Fish Fry was a success, serving about 400 and cleared just over \$2600. Donations and workers are needed for the next Fish Fry that will be on Friday, March 14.

The next meeting of the Women's Club will be April 9th.

c. **Knights of Columbus:** E. Varsa reported on the following:  
>Eucharistic Adoration will be held February 28-29; there are still some time slots left;  
>The Knights' Fish Fry will be March 14th; tickets are available;  
>The next meeting will be March 5th; at that meeting, the proceeds from the Tootsie Roll drive will be distributed among various charities. This year's drive exceeded last year's drive, so E. Varsa is pleased to report that there is more money that can be distributed to their charities.

>Election of officers is also approaching. Two new members will also be initiated.

d. **Family Life/Respect Life/Vocations:** The following items/events specifically concerning families include

>A trip to St. Louis that was attended by youth and some families; K. Caffereta and Kim Baker planned this event and the response was very positive. Similar events are in the planning stages. .

>T. Intravia and Terry White reported on the Valentine's Day party that was held for children up through the 4th grade. Everyone who attended had a great time decorating cookies, making cards and playing games.

>Father Bob talked about vocations during Catholic Schools Week. C. Grace reported that the March 2 session of Teens in Spirit will focus on vocations, both lay and religious.

e. **Community Life—Health Committee:** D. Weaver acknowledged the help of K. Cafferata for helping to plan and implement events sponsored by the Health Committee. In February, the Health Committee distributed information on heart disease; in March, information will be given on exercise and safe play. In April, plans are being made to have a speaker on mental health come and give a presentation.

f. **Finance Council:** Father Bob reported for S. Schwauwecker: Everything financially is going well. Thanks to Diann Tomczak for continuing to do such a great job with keeping the finances organized.

g. **Faith Formation:** Please see T. Intravaia's report on Faith Formation, which may be found as Attachment A to these minutes. One additional item: T. Intravaia has sent out letters to our high school seniors about scholarships.

C. Grace also reported that the Men's and Women's Cursillos will be held in mid-February. E. Varsa also reminded the Council of the White House retreat for men, which is scheduled for after Easter, March 27-30.

h. **Buildings & Grounds:** Father Bob reported that the bid for the new roof has been selected for \$107,000 (but it might be a bit more). The work on the roof will start in March or April. Father reported that we have taken out a loan for the work on the roof.

The Baptismal font needs repairs, which will cost about \$7000. The repairs will be done by the Easter Vigil.

i. **Youth Representatives:** Jane White, as our Youth Representatives, gave the Council some information on the youth of the Parish, and what type of experiences they would like as Catholic youth. Many youth have expressed the desire to be introduced to the saints earlier (not just waiting until Confirmation); that some youth like 'traditional' music and services better. For some youth, the more traditional Catholic experiences make them feel unique.

j. **Saint Andrew School:** No report.

k. **Social Justice:** No report.

l. **Stewardship Committee:** Father Bob: The Prayer cycle was successful and many prayer commitment forms were turned in. The next cycle will be Treasure; a date has yet to be selected, but it is usually held in May.

m. **Cluster Council:** The Cluster Mass at Saint Andrew's was very successful with approximately 475 attending Mass and 275 staying for the meal. The next Cluster Mass will be at Saint Francis Xavier. One issue that needs to be resolved before the next Cluster Mass (or

event) is transportation for the physically challenged. The next Cluster Council meeting will be March 10th at Saint Francis Xavier.

n. **Small Christian Communities:** K. Cafferata reported that the SCCs are doing well. She will be surveying the groups about the current study series.

o. **Liturgy Committee:** Father Bob reported that the Committee is planning for Holy Week and Easter liturgies.

## 7. **New Business**

a. **“Seeds of Hope”** has been rescheduled for May 31. Contact the office if interested in attending.

### b. **Other Matters**

>NEW AGENDA ITEM: HISPANIC COMMUNITY: A. Migone reported on the following items from the Hispanic Community:

- a small liturgy committee meets twice a month with the purpose of introducing special situations into the Mass, such as in January, a procession of flags for the World Day of Prayer for Christian Unity and, on the 6th, the adoration of the Baby Jesus (with a procession carrying the Baby Jesus to the altar); having Father Fed blessing special groups; on March 3rd, celebrating the Day of the Family;

- the committee has also been training liturgical ministers (hospitality, lectors, Eucharistic ministers);

- the committee is also planning ways to talk to the community about behaviors at Mass (i.e., not running and talking during Mass, staying in the pews during the Consecration, etc.) and plan to develop a handout to give to the community members. She reported that there is a website in Spanish that had a very diplomatic ‘how to behave in Church’ link, and, because it was done so well, the committee was using it as the basis for their community instruction;

- the Hispanic community is also going to do a fundraiser so that they can get some extra money to give to Saint Francis Xavier for extra supplies, etc. that they are using as they increase their ministry.

8. **Pastoral Associate’s Report:** K. Cafferata reported on the following:

>the family event and trip to St. Louis went very well, and Kim Baker is to be thanked for all of her hard work and planning to help make this event possible;

>SCC: going very well

>RCIA: going extremely well; the editor of *The Messenger* interviewed two people involved in our RCIA for a story that should be in the next issue.

9. **Pastor’s Report:** Father Bob reported the following:

>Interfaith Week will be held in April.

>His plans for the pilgrimage in November are being finalized.

>Lenten Penance Service schedule:

Saint Andrew: Tuesday, March 4

Saint Francis Xavier: Thursday, March 6

Newman Center: Thursday, February 28

>Father Bob also reported that he has been assigned as temporary administrator of Saint Charles Borromeo Parish in DuBois and Immaculate Conception Parish in Tamaroa. He will likely continue as temporary administrator of these parishes until June.

10. **Reminders/Agenda items/Individual responsibilities:**

- >Discuss possibilities for new Council Members;
- >Add HISPANIC MINISTRY to the Council Agenda
- >Add a discussion of transportation needs to the Cluster Council meetings.

**Other Issues:**

>It was suggested that Saint Francis Xavier Parish could follow the example of Hispanic community and also formulate a handout on correct Mass behavior. W. Tomczak suggested that at the beginning of Mass, an announcement about cell phone use and about the availability of the crying room could also be made.

11. **NEXT MEETING—March 24, 2008, Monday**

12. **Prayer & Adjournment:** The meeting was adjourned at 8:26 PM with a prayer led by K. Cafferata.

## **ATTACHMENT A**

### **Faith Formation Report February 25, 2008 Tonì Intravaia**

The PSR program continues: Last week, the 2nd, 3rd, 4th, and 5th grades had their Reconciliation; yesterday the 6th, 7th, 8th and 9th grades had theirs. Due to weather, the groups were small yesterday.

Now we are getting ready for the First Communion Retreat on Saturday, March 1st with about 35 expected in attendance.

Faith Formation group has been meeting on Tuesday at 7 pm with the Catechist and as a Small Christian group. Although small, it is a good group that never misses. We added three new members for the small Christian Community Group.

Since it is Lent we have been meeting both at 8 and the 10 am Masses with the Children's Liturgy.

The RCIA has been very busy. I am part of the Team, but Cathy will give you the details. I work with two youth on Saturdays or on other times when sports intervene.

The Confirmation group of Juniors and Seniors are meeting seven times besides the Sunday Teens in Spirit schedule. Last night we met for the fifth time. It was great. Now our Teens in Spirit is getting ready for our March 2nd gathering at Newman Center.

The Catechists had a Regional Catechist Meeting last Saturday with teachers from Carbondale, Murphysboro, Sparta, Pinckneyville, Marion, and Herrin. It concerned our work with parents and how we as Catechists can be an active part with parents who are the first religious teachers.