

**Saint Francis Xavier Pastoral Council Minutes  
Xavier Hall, Carbondale IL  
August 21, 2006**

**In Attendance:** Bob Bauman, Jane Boardman, Laura Butler, Father Bob Flannery, Sister Rosemary Henrichs, Laura Kidd, Margie Mitchell, Steve Schauwacker, Ed Varsa, Doris Weaver

**Excused:** Leslie Ferraro

**Absent:** Juliana Cruz, Chuck Grace, Julie Laczynski

**Prayer/Reflection:** Father Bob opened the meeting at 7:05 PM with a reading from the Gospel of John and reflection on the reading.

**Call to Order:** Chair L. Butler called the meeting to order.

**Visitors:** No visitors.

**Approval of May Minutes:** B. Bauman made a motion, which was seconded by S. Schauwacker, to approve the May 22, 2006 Pastoral Council Minutes. The Council approved the minutes on a voice vote.

***OLD BUSINESS***

**A. Capital Campaign:** The Capital Campaign committee met last week. Father reported that Andy Bjornberg has assumed leadership of the committee. Diocesan recommendations are being followed as the fund raising project is being developed. Father reminded the Council that half of the funds must be on hand before the Parish can officially start the Capital Campaign for the renovation of Xavier Hall. Steady progress is being made on the Campaign. The Parish cannot 'kick-off' the Campaign without permission from the Diocese and we are anticipating that permission as early as Fall 2006.

**B. Parish Website:** The Website is fairly up-to-date; a completed youth activities calendar will be shortly forthcoming. Tom Furby is again thanked for the great job that he continues to do on the website. As a reminder, anything for the Parish website should be sent to the secretary, Marilyn Bush, at the Parish website.

**C. Reflection on Needs and Goals:** L. Kidd has sent a copy of the revised Goal Planning Grid to all the Council members. A subcommittee consisting of Sister Rosemary, T. Intravaia and L. Kidd will meet to complete the Action Plans and Status columns, and will then present those to the Council for editing.

**D. Annual Parish Picnic:** The annual Parish Picnic and Mass will be held on Sunday, August 27, at Evergreen Park, 11:00 AM. M. Mitchell and L. Kidd are organizing the transport and set-up; T. Intravaia, with Joan Looft's help, is in charge of set-up for PSR registration.

**E. Newcomers Welcoming Dinner:** The Newcomers' Welcoming Dinner will be held Friday, September 8, 2006, and will begin immediately after the 5:30 PM Mass. The Parish secretary has sent out letters to 23 new households. After deciding the menu, M. Mitchell and L. Kidd will contact the Council members and organize the side dishes; T. Intravaia will help with set-up.

**F. Kneeling Pads in Church:** At Father's request, L. Kidd investigated kneeling pad sources on the Internet. She reported that there are very few U.S. sources; most of the sources appear to be located in the United Kingdom. No decision was made; S. Schauwacker requested that something be done for the servers first.

**G. Bishop's Pastoral Letter:** Father Bob discussed the Bishop's Pastoral Letter and requested that the Council read the first part of the letter (to page 31) in preparation of discussing those pages at the next Council meeting. Father Bob also suggested that T. Intravaia may want to include discussions of this letter at faith formation meetings; Father Bob also believes that this could be discussed at the Cluster Council meetings.

**H. New Pastoral Council Members:** The Council is still short two members. A brief discussion was held on possible candidates. Any suggestions for members should be directed to Father Bob.

#### *COMMITTEES AND REPORTS*

**A. Heritage Club:** J. Boardman reported that new officers were elected at the last meeting: Teresa Burns is President, Liz Heron is Vice President, Rosemary Nadolf is Treasurer, and Rose Hogan is the Telephone Committee Chair. A tentative schedule was set for activities. The first meeting of the 2006-2007 year will be in September.

**B. Liturgy Committee:** Father Bob reported that the Committee has met and that discussion started on the upcoming years' liturgies and liturgical events. One new item that Father informed the Council of was the Diocesan workshops for giving Communion at priest-less masses. In our Parish, Suzanne Schmidt has attended the workshops and she has been trained to serve if no priest is available. Sister Rosemary will also be receiving training. The Diocese wishes that each Parish have two people who have been qualified to give the Eucharist on occasions in which a priest is absolutely not available.

**C. Women's Club:** M. Mitchell reported that the next meeting of the Women's Club the second Wednesday of the month, which will be September 13. Fall Fest has been set for Friday, September 29, with a Fish Fry and Raffle. She also reported that the Women's Club fixed up a basket for the Saint Andrew Festival's silent auction. She especially thanks Linda Buhman for assuming the main responsibility for the basket.

**D. Knights of Columbus:** E. Varsa reported that the officers will be having their planning meeting next week. The first monthly meeting will be held on September 6. Already on the agenda for the Knights is the Tootsie Roll Drive on the weekend of September 22 and 23 and

the Fall Fest Fish Fry. E. Varsa reminded the Council that helpers are needed, especially youth helpers, for the Tootsie Roll Drive.

**E. Family Life:** The Respect Life/Remember all Life Diocesan director spoke in the area. In the petitions, Father Bob included respect life, he also added a blurb to the bulletin, and also asked if service in this area might be added to the Time and Talent Survey.

**F. Community Life:** D. Weaver reported that the Health Committee will resume its activities and meetings in the fall. .

**G. Finance Council:** S. Schauwacker reported that the Committee is planning a meeting for next week; one of the main agenda items will be to prepare an end-of-the-fiscal year report.

**H. Faith Formation:** T. Intravaia's report on Faith Formation may be found as **Attachment A** to these minutes.

**I. Building & Grounds:** M. Mitchell reported that the Committee has had two meetings with the engineer over the summer concerning the renovations for Xavier Hall. The heating and cooling system will cost approximately \$240,000. Right now, the Parish is waiting for the Diocese to sign the contract for the next step. M. Mitchell urges that this be done sooner rather than later.

The staff again reiterated how pleased they are with the custodian, David Cauthen.

**J. Social Justice:** Elsie Speck continues to make the Parish aware of opportunities and needs. Father is hopeful that an 'official' committee can be formed this year; he also suggested that this might be a good cluster activity.

**K. Youth Representative:** Sister Rosemary reported that J. Cruz attended a Teens in Spirit meeting and gave good advice on how to get topics to help us form this year's program.

**L. Saint Andrew School:** Even though D. Weaver does not have a child attending the School, she will continue to give a report from the School. She did report that the Festival was well attended, and that a fence has been installed at the school.

**M. Small Christian Communities:** Nothing new to report.

**N. Organ:** Nothing new to report. With the departure of Bill Ferraro, a new chair is needed. New members would also be welcomed; if anyone is interested, they may contact Father Bob.

**O. Stewardship Committee:** B. Bauman reported that the Committee has not been able to meet for four months, and is in need of new members. The Time and Talent initiative is about eight weeks behind schedule. New members are needed and volunteers are needed to help with contacting people. Anyone who is interested in helping with this Committee can contact Father Bob or Bob Bauman.

**P. Cluster Council:** Nothing new to report. Regular meetings will commence in the fall.

*NEW BUSINESS*

**A. Pastoral Council Retreat:** Father would like to be able to schedule a retreat for the Pastoral Council. Further discussion of this will be held at subsequent meetings.

**B. PSR Registration Fee:** The registration fee for PSR was increased this year. For more information on this, please refer to Attachment A.

**C. Items from Closed Churches:** Father Bob is going to investigate obtaining some items from a church that has been closed recently. In particular, he would like to get a safe for the Parish office (currently, there is no safe).

**D. Pastoral Associate's Report:** Sister Rosemary reported that RCIA will begin on September 6. Currently, she has five people registered, with another three prospective members. This year, as part of the cluster process, Saint Andrew and Saint Francis Xavier RCIA have coordinated topics. Because the separate Parish RCIA meets on different days, if people can't attend their specific Parish RCIA on the assigned night, they will have the opportunity to make up that class at a cluster Parish.

The youth activities for the 2006-2007 year are almost completed. The recent Macy's fundraiser went well, and the money raised will be used for upcoming retreats for the youth, including the Camp Ondessonk middle school retreat.

This year, Bible study will also be offered for the youth.

Celebrate Youth Weekend will be the first weekend in October.

**E. Pastor's Report:** Father Bob is finalizing his annual server's party. He also reported that the graffiti that was spray-painted on the outside brick walls of Xavier Hall has been removed, although faint outlines remain. There has been a number of vandalisms in this neighborhood and we are involved in the local Neighborhood Watch. The police department is also involved.

**Next Meeting:** The next meeting of the Pastoral Council will be Monday, September 25, 2006 at 7:00 PM at Xavier Hall. The first twenty meetings will be spent on a discussion of the Bishop's Pastoral Letter.

**Prayer and Adjournment:** L. Butler adjourned the meeting at 9:10 PM. Father Bob led the Council in a closing prayer.

**ATTACHMENT A**

**PSR Report, Toní Intravaia, August 21, 2006**

Since the last Pastoral Council meeting, I have tagged and placed all the photos from the Centennial and all others submitted from the main office, including the various sacraments, into acid free cases. All these were placed into two cases.

Now, it is meeting and registration time. This Thursday we will have the PSR teachers meeting with Mass, Potluck and opening meeting with the usual handouts and discussion. All the catechists are returning with the exception of Tom Furby. I have asked Courtney Ferris to handle the eighth grade. For those of you who are not yet aware, Paulette Sparling is the PSR Coordinator for Saint Andrew, replacing Bill Harper.

Registration is this Saturday after the 5:30 Mass and Sunday after the 8 am Mass and before and after the 11:00 Mass at the Picnic Site. There I will be distributing not only YMPT schedule but the PSR schedule, Sowing the Seeds of Faith, sign up sheets for serving, sign up sheets for parent's visitation at the classes. The fee is \$35.00 for the first child and an additional \$30 for the 2<sup>nd</sup>; there is no fee for additional children. The book/supply fee remains the same, \$15.00 per child. The fee has been changed to keep with the diocesan schedule of an increase over a three-year period. Adult classes have not been scheduled, but Father Gary and Dave Ebenhoh wish to be involved, so I will contact them and set up dates.

Barb and Chuck Grace and I attended the Preparation Class for the Renewal Training for Child Protection at the Herrin meeting. I will be offering two sessions for the Catechists: Tuesday, August 29 from 7 to 9 here at Xavier Hall and an additional makeup on Thursday, September 7 again from 7 to 9. I will send notice of these dates to Saint Andrew to the Newman Center.

The Teens in Spirit Meeting last week was exciting. Chuck will add to this, but we really planned with enthusiasm. Patty Williams and Paulette Sparling were there from Saint Andrew. Our first meeting is Saturday, October 21<sup>st</sup> with parents and students meeting at 10 am in Xavier Hall and then on to the opening meeting in Herrin. Forty-five of the group have already been registered since they will only take 150.

Several of the Catechists will be attending, as well as Sister Rosemary and Father Bob, the first Confirmation meeting in Murphysboro on the 31<sup>st</sup> in preparation for the Bishop's Meeting on September 26<sup>th</sup> in Mount Vernon.

And, Sharon Kippenbrock, Christa Tichecek and I are again taking the Children's Liturgy on Sundays at the 10 am Mass.