

**PARISH PASTORAL COUNCIL  
SAINT FRANCIS XAVIER CHURCH  
CARBONDALE, IL**

Monday, May 21, 2007

**In Attendance:** Jane Boardman, Laura Butler, Father Bob Flannery, Chuck Grace, Sister Rosemary Henrichs, Laura Kidd, Paul McGreal, Margie Mitchell, Steve Schauwecker, Doris Weaver, Ed Varsa

**Absent:** Juliana Cruz, Julie Lacyznski, Ana Migone

1. **Prayer/Reflection** – Father Bob opened the meeting at 6:59 PM by reading from John’s Gospel. Reflection followed.
2. **Call to Order/Roll Call:** Chair L. Butler called the meeting to order.
3. **Visitors:** None.
4. **Approval of Minutes of April 9, 2007:** Two names were misspelled and corrections were noted. Contingent on those corrections, J. Boardman made a motion, seconded by E. Varsa to accept the minutes with corrections. The motion passed on a voice vote.
5. **Old Business**
  - a. **Capital Campaign**—Father Bob reported that approximately \$580,000 out of the \$610,000 goal has been pledged. The heating and cooling system are first on the list of renovations; costs have already increased over the initial budget items for that step.
  - b. **Parish Website:** There have been some technical problems with the website that should be solved after June 11.
  - c. **Cluster Retreat: October 6-11, 2007:** The Cluster Council is meeting to start planning for the combined Cluster mission. People are needed to serve on the various committees that will help facilitate the mission.
  - d. **Fourth Goal:** The fourth and last goal was reviewed and stand as written. L. Kidd will combine all of the goals. These will be distributed to the Pastoral Council.
  - e. **Remaining Coffee and Donuts Day:** Sister Rosemary reported that the June coffee and donuts will be done by Gina Hill. At the next Council meeting, a decision will be made on have July coffee and donuts.
  - f. **Parish Directory updates:** D. Weaver has been speaking to some people about serving on a committee to revise the Parish Directory. Father Bob has also been working on this project. Father will be receiving information from various vendors/photographers. More people are needed for the committee.
  - g. **Use of Xavier Hall for Non-parish events/rental fees:** Father Bob reported on a diocesan directive on the use of church halls for secular events: church halls cannot be used for any political meetings, even if they are inclusive of all candidates/political parties. Other secular functions may also not be involved (such as AA, GA, NA, etc.). The Pastoral Council hopes that this does not happen and that other community groups can continue to use the Hall. A brief discussion followed on this matter; P. McGreal is doing some research into this

matter (i.e., insurance issues). The Council also discussed the serving of alcohol during events at the Hall; C. Grace reported that the city required a license and dram shop coverage; we are currently only doing this for events at which alcohol is served (i.e., the Spaghetti Dinner). The Council then had a brief discussion on serving liquor at church functions. P. McGreal will look into this matter further, and this will be discussed at the next Council meeting. The Council needs to come to a policy decision.

P. McGreal will also be revising the rental/use policies for the Hall to be discussed at the June meeting. A question was raised: If we charge people for using the hall, will we lose our tax-free status? More likely not, because our 'rental' fees are merely suggestions.

h. **Catholic Services and Ministry Appeal:** Father Bob reported that the Parish is about 2/3 of the way to our goal and encourages people's donations.

i. **New Pastoral Associate:** Kathleen Cafferata is our new Pastoral Associate and will officially start the first part of July. Sister will be technically done the end of May, but will be in-and-out during June.

j. **Farewell to Sister Rosemary:** The farewell party for Sister Rosemary will be Saturday, June 30, after the 5:30 Mass. The first planning meeting will be this Thursday, May 24.

k. **CSS Banquet:** Two of our former priests were honored at this celebration.

l. **LARC Services: Ascension Service:** Saint Francis Xaver hosted this ecumenial event and the social afterwards.

m. **Outdoor Mass and Parish Picnic:** M. Mitchell has reserved Evergreen Park for our annual Outdoor Mass and Parish Picnic for August 26, 2007.

n. **New Council Members:** Two Council members are needed to fill two vacancies. An announcement will go into the bulletin. Currently, members and terms are as follows:

2005-2008: Laura Butler, Laura Kidd, Julie Laczynki (J. Laczynski can serve another term; L. Butler and L. Kidd cannot)

2006-2009: Doris Weaver, Chuck Grace, Ana Migone (A. Migone can serve another term; D. Weaver and C. Grace cannot)

2007-2010: Paul McGreal, **Vacancy, Vacancy**

Knights of Columbus Rep: Ed Varsa

Women's Club Rep: Margie Mitchell

Heritage Club Rep: Jane Boardman

Finance Council Rep: Steve Schauwecker

Youth Representative: Juliana Cruz

## 6. **Committees and Reports**

a. **Heritage Club:** J. Boardman reported that the Heritage Club has been meeting monthly, usually with a Mass first, then a meal. The Club will be meeting in August to organize the next year.

b. **Women's Club:** M. Mitchell reported that approximately 35 people attended the annual Club breakfast. The next meeting will be September. She also announced that the date of the Fall Fest will be dependent on the progress of the hall renovation.

c. **Knights of Columbus:** E. Varsa reported that the Knights had their traditional ‘thank-you’ dinner for the PSR teachers at Hunan’s this year. There was a good turnout and it was a good evening. The Knights are having a meeting in June. The Tootsie Roll Drive has been scheduled for the last Friday and Saturday of September. He also reported that the Knights and the Women’s Club gave out \$4000 in scholarship money for our graduation seniors.

d. **Family Life/Respect Life/Vocations:** Rose for sold on Mother’s Day to support pro-life issues. Other events held were Senior Sunday, the cake drawing for Mother’s Day, and the Family Mass in May; vocations continue to be prayed for.

e. **Community Life-Health Committee:** Nothing new to report.

f. **Finance Council:** S. Schauwecker reported that the Finance Council is preparing end-of-the-fiscal year statements and the new budget. He reports that collections continue to go up, but so do expenses. Overall, though, we are making progress. We have also received a request for more funds for Saint Andrew School. The Finance Council is also looking into direct deposit for collections.

g. **Faith Formation:** T. Intravaia’s report can be found as **Attachment A** to these minutes.

h. **Building & Grounds:** Father Bob reported that the B & G Committee has been working with the capital campaign. June 15 is the earliest the work on the Hall can start; there will be a pre-construction meeting.

i. **Youth Representatives:** New Youth Representatives are needed. Father suggests that two be asked, so that they can alternate attending meetings.

j. **Saint Andrew School:** D. Weaver reported that the Festival will be moved up a week this year. As a Cluster activity and to encourage Saint Francis Xavier Parishioners to attend the Festival, on the Saturday of the Festival there will not be a 5:30 PM Mass at Saint Francis Xavier and, instead, everyone will be encouraged to attend the Saturday evening Mass at Saint Andrew’s

k. **Social Justice:** Our Parish continues to be informed on social justice issues and opportunities by Elsie Speck, usually through the bulletin.

l. **Organ:** Our worship has been enhanced by the loan of an organ to our church.

m. **Stewardship Committee:** The committee continues to meet, and is preparing for the Time and Talent survey weekend. A ‘Welcoming Committee’ will be added to the ministries.

n. **Cluster Council:** The Cluster Council will be meeting on Wednesday to continue planning the Cluster Mission for October 2007.

o. **Other:** Brief discussion was held on the question of having more meetings or informal gatherings of the Cluster Pastoral Councils. Our Council agrees that we need more opportunities to get to know each other and hopefully more informal gatherings can happen.

## 7. New Business

a. **Heating and Cooling Installation:** This is set to start in June.

b. **New Budget:** The Finance Council is currently preparing our new budget.

c. **Other Matters:**

>L. Butler has received requests that a prayer for our servicemen be added to the petitions at Mass.

>E. Varsa asked about the replacement for our choir director. Father reported that we are looking for one, and really want to get a director who can also play the piano/organ.

8. **Pastoral Associate's Report:** Sister Rosemary reported that there is already one person signed up for RCIA next year. She prepared an end-of-the-year report on youth activities that was in the bulletin. Attendance at youth events is still inconsistent.

9. **Pastor's Report:** Father Bob reported that he received a call from Greg Rodhe about the education programs that he reported on at the April Council meeting. There is some scholarship money available if anyone is interested.

10. **Future Agenda Items**

- >Need two more Council members
- >Need new Youth Representatives
- >Planning for August Outdoor Mass and Parish Picnic
- >Council needs to decide on liquor policy for events held in Xavier Hall

11. **NEXT MEETING**—June 25, 7:00 p.m.

12. **Individual Responsibilities**

- >P. McGreal to revise Xavier Hall use policy

13. **Prayer & adjournment:** The meeting was adjourned at 9:05 PM and a closing prayer was led by Father Bob.

*A very special thank-you and farewell to Sister Rosemary. We will certainly miss her input, insight and humor at our Pastoral Council meetings.*

*We wish her  
good luck,  
many blessings,  
and  
want her to know  
she always has a place here at Saint Francis Xavier!*



## ATTACHMENT A

### Report from CRE, Toní Intravaia, May 21, 2007

This report may not be in order, but that I think each of use is aware that May is a very, very busy month and that certainly holds true for Saint Francis, Saint Andrew and Newman Center.

On May 1<sup>st</sup>, several of us attended the Carbondale Youth Day at the Civic Center where Patrick Bleyer, Calvin Baker and Mara Varvil were given Youth awards. This is the second year for Mara. As you may not be aware, Mara has helped every Sunday in the First Grade PSR room.

On May 2<sup>nd</sup> we had the Family Mass. The PSR was in charge; we had flowers brought up; we had readers and we had a reception after. It was small in attendance but loved by all who came.

The Adult Religious Formation continues with 3 to 4 in attendance. We have covered Catechist meeting once each month; we have shared the two Bishop's Letters and we are now in the process of finishing 8 sessions on the Gospel of John.

The Children's Liturgy has been handled by Claire Mitchell during Advent and Len and by Sharon Kippenbrock, Christa Tichecek and Toní Intravaia the rest of the year. Sister Theresa Marcus will be having a meeting on June 15<sup>th</sup> to share the teaching for Children's Liturgy.

Relay for Life for Cancer was held April 28-29; Saint Francis Team at the present has brought in \$2690. I have written thanks to the Knights and the Ladies for their contribution.

April 29 was Senior Sunday. Scholarships from the Knights and Ladies were given to eight seniors; also a prayer book was given from the Parish. Following the Mass, the Pastoral Council had a reception.

The Teens in Spirit last meeting on April 15 was held at Bleyer Lake; weather was great and, as a team member, I felt the day was well attended and the participation was good. We took the last of the ten items that the kids had requested for us to do information. We had pastors from the First Christian Church and the University Baptist Church with us that day. And, of course, we had Mass to close the day. Bill Harper joined us for the music. We gave each Senior a medal keyring. Chuck Grace will give you more details on this.

The Knights had an appreciation dinner for the PSR catechists on Friday. Sunday was our last day. Each year the catechists receive a stipend. Most return them. Already I have returns from two. Our PSR Review Meeting will be on Tuesday May 29<sup>th</sup>.

Following the Ascension Prayer Meeting, the Pastoral Council held a reception for those in attendance. Thanks to those who helped.

Now, Paulette Sparling and I are knee deep in the Vacation Bible School prep. If any of you have children, forms are at each of the doors of the Church and Marilyn has them in her office. Dates are June 11 to 15, Monday through Friday, from 9 to 12. I am trying to get parishioners to help. This year we are at Saint Andrew.